

COMMON EDITING ERROR DESCRIPTIONS AND ABBREVIATIONS

The abbreviations listed below may be used in as your paper is edited. Here is a description of their meaning.

Awkward Sentence Structure (AWK) The way the sentence is written is difficult to understand exactly what you are trying to communicate. It could be that the sentence is too long ends with a prepositional phrase, incorrectly structured as a compound sentence, etc.

Word Choice (WC) The word you have selected, although not incorrect, is not typically used in technical report writing. Most often is comes as a result of using a word that is usually used in informal writing. An example would be the use of “pretty much” instead of “to some extent”.

Format Error (FR) There is an error in not correctly formatting the paper. This could be in the spacing, margins, headings, correctly citing a direct quote, referencing an author using the correct format or proper location of page numbering. To find correct format information, refer to the green handout, other Viterbo sample papers on the CD, and the “Must Do” handout.

Transitions (T) There needs to be a better connection or flow of ideas from one sentence (or paragraph) to the next. Sentences appear isolated with a lack of continuity connecting them. Difficult to follow your train of thought.

Synthesis (SN) In the literature review this would refer to taking a quote or major idea from a research study and not doing enough explaining or interpreting an author’s ideas but instead, rewriting much of what the author stated in his/her article and then simply putting a reference at the end.

Non-Conventional (NC) Style that is not consistent with technical writing.

Secondary Reference (SR) When you reference a study or individual by citing another author that reviewed the work this is considered a secondary reference. This is not allowed in research .An author needs to be referenced directly from his/her own work that you have yourself read.

Clarity (C) The idea that you are trying to present is not clear. Look at the point you are trying to make and restate your sentence(s).

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